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Date:

Dear Councillor

SOUTH HAMS EXECUTIVE - THURSDAY, 7TH FEBRUARY, 2019

I refer to the agenda for the above meeting and attach papers in connection with the following item(s).

Agenda No	Item
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- | | |
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| 16. | <u>Public Toilet Project</u> (Pages 1 - 40) |
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Yours sincerely

Darryl White
Senior Specialist – Democratic Services

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Report to: **Executive**
Date: **7 February 2019**
Title: **Public Toilet Project**
Portfolio Area: **Environment Services**
Wards Affected: **All**
Relevant Scrutiny Committee: Overview and Scrutiny Panel

Urgent Decision: **N** Approval and clearance obtained: **Y**

Date next steps can be taken: Following the expiry of the Call-in period

Author: **Cathy Aubertin** Role: **Head of Environment Services Practice**

Contact: Cathy.Aubertin@swdevon.gov.uk

Recommendations:

It is recommended that the Executive resolves to

1. Continue to work with Totnes Town Council and Kingsbridge Town to find suitable funding proposals to recover Pay on Entry projected income at the following locations:
Totnes – Civic Hall, Coronation Road and Steamer Quay
Kingsbridge – Fore Street
Unless suitable funding alternatives are offered locally before the 28 February 2019, then Pay on Entry (PoE) equipment should be installed.
2. Endorse the proposed approach of Salcombe Town Council working in partnership with the Salcombe Harbour Board to take over the management and running of the Salcombe Estuary Toilets for a 2 year trial period. This proposal requires a transfer of the service budget to facilitate the pilot being agreed in detail. Full details of the proposal are outlined in amended Paragraph 2.4ii of this report and Appendix B.

3. Consider the £9,000 request for the repair to the roof at Mill Bay in recognition that this maintains a facility which would otherwise have been permanently closed. This will need to be funded from the central building and maintenance budget which the Council has for all its assets.
4. Note the position in respect of public toilet facilities at:
 - Holbeton
 - Newton Ferrers (Newton & Noss Parish)
 - Staverton.

1. Executive summary

- 1.1 This report requests that Members consider the above recommendations and resolve to proceed as recommended for each facility.

2. Background

- 2.1 Members will be aware that the public toilet service was previously considered, as part of the budget process, on 1st February and 26th April 2018, where decisions in respect of the way forward were resolved. Update reports have been presented to Executive Members on a regular basis throughout this project.
- 2.2 Resolutions were made in respect of the majority of public toilets at the Executive meeting on 22 November 2018, although decisions in respect of the three facilities in Totnes (Civic Hall, Coronation Road and Steamer Quay) and the three rural facilities in Holbeton, Newton Ferrers (Newton and Noss Parish) and Staverton were the subject of a further consultation following consideration by the Overview & Scrutiny Panel at its meeting on 12 December 2018.
- 2.3 In respect of the remaining public toilets included in this review, a summary of the resolutions made and actions taken thus far is attached at Appendix A.
- 2.4 This report contains updated information in respect of the outstanding facilities:
 - i. **Kingsbridge – Fore Street**
Kingsbridge Town Council had resolved to pay anticipated income from PoE, in lieu of having PoE installed in Fore Street toilet facilities (PoE is already in place in the Quay facilities).

The amount of income estimated by Healthmatic was considerably higher than the amount estimated by officers before the procurement of PoE equipment was concluded, Kingsbridge Town Council were asked to increase this annual payment accordingly to £4,200. This is consistent with other similar facilities where alternative funding streams have been considered in lieu of PoE.

Kingsbridge Town Council has been asked to confirm its position in this respect and, if an alternative proposal is not received by 28 February 2019, it is recommended that the installation of PoE equipment goes ahead.

ii. **Salcombe estuary –**

- Mill Bay, East Portlemouth
- Ferry Steps, East Portlemouth
- Batson Creek, Salcombe
- North Sands, Salcombe
- South Sands, Salcombe
- Whitestrand, Salcombe

Salcombe Town Council and Salcombe Harbour Board are working in partnership in respect of the above public toilets and, following discussions with officers, have made an outline proposal as detailed below. The outline proposal as submitted is attached at Appendix B.

In order to facilitate the proposal, it is recommended that responsibility for all six facilities listed above is transferred to Salcombe Town Council, with effect from 1 October 2019, who will work in partnership with Salcombe Harbour Board to provide the public toilet service at these locations.

The partnership has requested that all six facilities be leased to them for two years initially, to give them time to establish seasonal footfall and any logistical challenges which may be faced in managing the service.

At the end of two years, assuming that all has gone as anticipated by all parties, four facilities (Mill Bay, Ferry Steps, North Sands and South Sands) would be the subject of an asset transfer from the District Council to Salcombe Town Council. It is sensible that the details of any asset transfer would be worked up with the council during Year 2 of the 2 year period.

Batson Creek and Whitestrand will remain in the ownership of the District Council, so that any future development of the sites can be considered at the appropriate time.

The partnership has requested that the District Council transfer funds equivalent to the running costs it would have had to meet should the facilities have stayed under the management of the District Council from 2019/20, minus anticipated PoE income.

The Mill Bay toilet facility requires essential maintenance, estimated at £18,000, to repair the roof which is currently

leaking. The Salcombe proposal requests that the Council fund half of the repair as well as revenue running costs. This facility was previously resolved for permanent closure on 22 November 2018.

Future long term revenue funding for the toilets would need to be considered by the Council in consultation with the partnership as part of any Council wide considerations of the wider public toilet service during the 2 year period and an agreement made on how this would be treated at the point of transfer. This has been done in Dartmouth, although on a wider package of services and assets.

The potential to develop Batson Creek and Whitestrand sites is to be kept under review and, should an asset transfer become a feasible option, a recommendation would be made to the Executive as part of the overall scheme detail.

The partnership has requested that officers investigate the cost of refurbishing Cliff House Gardens public toilet, where the current resolution is that these should close, due to the estimate high refurbishment costs, and the close proximity of Whitestrand facilities. Should a proposal be presented that the partnership fund the refurbishment of the building and operate it as a public toilet facility, officers will update the Executive Members accordingly.

The proposal also requests further exploration of the ability to include pay on entry charges within parking tariffs at 'destination' sites.

The recommendation is subject to the detailed agreement of the transferred running costs being agreed, but the principle of the proposal looks to establish a maintained service without the need for the installation of pay on entry equipment and with services being maintained. This should provide both the Salcombe estuary and Council with a maintained service whilst contributing to the overall savings required for the public toilets.

iii. **Thurlestone -**

Whilst an asset transfer was agreed in principle, and an initial visual inspection report produced for the Parish Council, a request has been received for more detailed information.

As a result of this delay, the Parish Council was unable to include the cost of taking on the public toilet facility in its precept for next year. Officers will ensure that a more detailed report is provided to the Parish Council so that it can consider the matter in good time for the 2020/ 21 precept setting process.

Therefore, whilst the facility will close on 30 September 2019 for the winter period it is likely to reopen in April following an anticipated asset transfer to the Parish Council before 1 April 2020.

- iv. **Totnes –**
- Civic Hall
 - Coronation Road
 - Steamer Quay

Members will recall that, following consideration by the Overview & Scrutiny Panel, officers were instructed to re-open negotiations with Totnes Town Council in respect of the proposal to implement PoE at all three facilities listed above.

As a result, Ward Members and officers met with Members from the Town Council on 10 January 2019.

Totnes Town Council is now giving the matter further consideration within a timeframe which fits with its decision making process, and is due to present a proposal in respect of all three facilities shortly. However, if a proposal is not received by 28 February 2019, it is recommended that Pay on Entry equipment be installed at the three facilities as was previously resolved.

- v. **Holbeton, Newton & Noss and Staverton Parish Councils**
– Members will recall that, following consideration by the Overview & Scrutiny Panel, officers were instructed to re-open negotiations with all three Parish Council and this has commenced.

Officers will update the Executive on progress with discussions at its meeting on 14 March 2019.

3. Outcomes/outputs

- 3.1 Consultation has already been undertaken with Towns, Parishes and other stakeholders, and this will continue as necessary in order to ensure the smooth completion of all recommendations.
- 3.2 Press releases have gone out and Towns and Parishes in particular have engaged in constructive dialogue with both Members and officers.
- 3.3 It should be noted that free access to public toilets will continue to be available for disabled customers, who are able to purchase a RADAR key. This is a national scheme allowing anyone who is registered as disabled to access disabled toilet facilities.

4. Options available and consideration of risk

4.1 Each facility above has been the subject of an individual Comprehensive Impact Assessment.

5. Implications

Implications	Relevant to proposals Y/N	Previously circulated to the Executive.
Legal/Governance		
Financial		Appendix C sets out the financial information.
Risk		The closure of public toilets is likely to result in adverse publicity for the District Council. However, there is sound information to demonstrate the requirement to make the associated financial savings and, where possible, alternative solutions have been highlighted in the Comprehensive Impact Assessment.
Comprehensive Impact Assessment Implications		
Equality and Diversity		A comprehensive impact assessment has been completed in respect of this each facility which shows that there are limited numbers of customers which are adversely by these recommendations.
Safeguarding		No implications.
Community Safety, Crime and Disorder		The implementation of PoE at the facilities above is likely to have a positive impact in respect of anti-social behaviour and vandalism.
Health, Safety and Wellbeing		As per the Comprehensive Impact Assessment.
Other implications		None.

Appendices

Appendix A – summary of resolutions and actions taken to date

Appendix B – Summary proposal - Salcombe partnership

Appendix C – financial information

Appendix D – Comprehensive Impact Assessment.

Parish/ Town	Toilet	Current Position	Ownership	Resolutions
Bigbury	Bigbury	Car park charge increase been agreed by Parish Council and subject to separate Executive report.	Leased	Alternative solution resolved by Executive 22 November 2018. Parking charges to be considered 7 February 2019.
Dartmouth	Manor Gardens	Close.	Owned by SHDC	Closure with no asset transfer to Dartmouth Town Council resolved by Executive 22 November 2018.
Dittisham	The Ham	Pay on Entry to be installed.	Leased from Dittisham Parish Council	PoE resolved by Executive 22 November 2018.
East Portlemouth	Mill Bay	Proposal received from Salcombe Town Council and Harbour Board partnership.	Owned by SHDC	Proposal to be considered by Executive 7 February 2019 (Executive previously resolved to close Mill Bay at its meeting on 22 November 2018).
	Ferry Steps		Owned by SHDC	
Holbeton	Holbeton	Renegotiation commenced with Parish Council. Update report to be presented to the Executive 14 March 2019.	Owned by SHDC	Closure resolved by Executive 22 November 2018. However, called in by O&S 12 December 2018. Reconsidered by Executive 13 December 2018 where it was resolved to reopen discussions with Holbeton Parish Council.
Ivybridge	Glanvilles Mill	Pay on Entry to be installed	Owned by SHDC	PoE resolved by Executive 22 November 2018.
Kingsbridge	Fore Street	Awaiting proposal from Kingsbridge Town Council. PoE to be installed if not received by 28 February 2019.	Owned by SHDC	Alternative solution resolved by Executive 22 November 2018.
Kingswear	Higher Ferry	Close.	Owned by SHDC	Closure resolved by Executive 22 November 2018.
	Lower Ferry	Discussions in respect of an asset transfer (transfer of lease) are on-going with Kingswear Parish Council.	Leased from South Hams Housing (Live West)	Asset transfer resolved by Executive 22 November 2018.
Malborough	Malborough	Asset transfer agreed.	Owned by SHDC	Asset transfer resolved by Executive 22 November 2018.
Newton & Noss	Newton Ferrers	Renegotiation commenced with Parish Council. Update report to be presented to the Executive 14 March 2019.	owned by SHDC	Closure resolved by Executive 22 November 2018. However, called in by O&S 12 December 2018. Reconsidered by Executive 13 December 2018 where it was resolved to reopen discussions with Newton & Noss Parish Council.
Salcombe	Batson Creek	Proposal received from Salcombe Town Council and Harbour Board partnership.	Owned by SHDC	Proposal to be considered by Executive 7 February 2019.
	North Sands		Owned by SHDC	
	South Sands		Owned by SHDC	
	Whitstrand		Owned by SHDC	
	Cliff House Gardens	Refurbishment is being costed to allow the Salcombe Town Council and Harbour Board partnership to consider an asset transfer. However, should this not be proposed, the facility will remain closed.	Owned by SHDC	Closure resolved by Executive 22 November 2018 with the facility not to be re-opened in Spring 2019 following the winter closure.
South Brent	Shipley Bridge	Building to be returned to Dartmoor National Park Authority (DNPA).	DNPA/ South West Lakes	Withdrawal of cleaning service resolved by Executive 22 November 2018.
	South Brent	Asset transfer agreed.	Owned by SHDC	Asset transfer resolved by Executive 22 November 2018.

South Huish	Hope Cove	Pay on Entry to be installed.	Owned by SHDC	PoE resolved by Executive 22 November 2018.
South Milton	South Milton	Discussions in respect of a 75% contribution towards running costs on-going with nearby café owner and the National Trust.		Closure resolved by Executive 22 November 2018 unless a 75% contribution towards running costs is agreed.
Staverton	Staverton	Renegotiation commenced with Parish Council. Update report to be presented to the Executive 14 March 2019.	Owned by SHDC	Closure resolved by Executive 22 November 2018. However, called in by O&S 12 December 2018. Reconsidered by Executive 13 December 2018 where it was resolved to reopen discussions with Staverton Parish Council.
Stoke Fleming	Stoke Fleming	Close.	Owned by SHDC	Closure resolved by Executive 22 November 2018.
Stokenham	Torcross Tank	Car park charge increase been agreed by Parish Council and subject to separate Executive report.	Leased	Alternative solution resolved by Executive 22 November 2018. Parking charges to be considered 7 February 2019.
Strete Gate	Strete Gate	Car park charge increase been agreed by Parish Council and subject to separate Executive report.	Owned by SHDC	Alternative solution resolved by Executive 22 November 2018. Parking charges to be considered 7 February 2019.
Totnes	Civic Hall	Awaiting proposal from Totnes Town Council. PoE to be installed if not received by 28 February 2019.	Leased	PoE resolved by Executive 22 November 2018. However, called in by O&S 12 December 2018. Reconsidered by Executive 13 December 2018 where it was resolved to reopen discussions with Totnes Town Council.
	Coronation Road		Owned by SHDC	
	Steamer Quay		Owned by SHDC	
Thurlestone	Thurlestone	Asset transfer agreed in principle.	Owned by SHDC	Asset transfer resolved by Executive 22 November 2018.
Ugborough	Bittaford	Asset transfer agreed but to be delayed until April 2020.	Owned by SHDC	Asset transfers resolved by Executive 22 November 2018.
	Ugborough	Asset transfer agreed.	Owned by SHDC	
Wembury	Wembury	Allow lease with National Trust to expire in June 2020	Leased from National Trust	Resolved by Executive on 22 November 2018 to allow lease to expire in June 2020. The lease states we must put the land back to original condition, ie remove building if the Landlord is mindful to request this.

Salcombe Town Council and Harbour Board summary proposal for public toilets

The proposals include the public toilets at Millbay, Ferry steps, Batson, Whitestrand, North Sands and South Sands.

- 1) STC & SHB would take over the running of and all costs associated with the six toilets from 1st October 2019.
- 2) This would initially run as a trial period for two years with the expectation of full asset transfer in Oct 2021 to STC with the exception (at this stage) of Batson and Whitestrand.
- 3) From figures supplied by SHDC, the running costs of these toilets is around £98K with £18K revenue from pay-on-entry if it were installed. This gives a net cost of around £80K per annum to SHDC. (To be confirmed)
- 4) Proposal requests that SHDC to pass this net cost to STC but POE is **not** to be installed. STC & SHB also understand that this 'net cost' would not be fixed in perpetuity but would like an initial guarantee of this figure for a minimum of two years.
- 5) STC & SHB would like a 'visual' survey of all toilets from SHDC and an estimate of any repair costs required.
- 6) It is understood that works are required to the Millbay toilets in the region of £18K. SHB proposed to share these capital costs with SHDC (£9K each.)
- 7) It was advised at the meeting that Millbay had been earmarked for closure. This is true but was not part of SHDC's initial plans or cost savings. It was only when issues with the roof were uncovered that the POE was switched to closure. Given that repair costs of £18K are included in these proposals (see above,) STC & SHB proposed that the Millbay toilets are treated as 'not for closure' and running costs be included in these proposals.
- 8) STC & SHB would like to keep open the option of increasing car parking and/or boat storage charges as a way of raising revenue to help running costs – similar to Bigbury and Torcross. (This is subject to legal considerations related to car parking tariffs).
- 9) STC & SHB accept that Cliff House Garden toilets are earmarked for closure. An idea of the capital costs required to bring them back into use is requested. Should works be undertaken to bring them into use it is accepted that there would be no provision from SHDC to assist with running costs.

This is a summarised version of the outline proposal provided on behalf of Salcombe Town Council and the Salcombe Harbour Board – January 2019.

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Current position as at January 2019

Modelling for pay on entry scheme

Facility	Parish	Total annual service cost (for info only)	Annual income from pay on entry scheme	Annual savings from consumables and utilities	Annual cost of collection and maintenance of equipment	Total financial benefit	One off capital cost of installing pay on entry	Pay back period
		£	£	£	£		£	Years
Ham	Dittisham	9,740	-1,600	-420	641	-1,379	7,368	5.3
Glanville's Mill	Ivybridge	25,313	-2,000	-525	983	-1,542	10,552	6.8
Hope Cove	South Huish	14,531	-2,000	-525	665	-1,860	7,368	4.0
Civic Hall	Totnes	16,186	-5,600	-1,820	2,066	-5,354	19,220	3.6
Coronation Road	Totnes	20,462	-5,600	-1,820	2,066	-5,354	19,860	3.7
Steamer Quay	Totnes	27,747	-6,400	-1,680	1,519	-6,561	13,270	2.0
		113,980	-23,200	-6,790	7,940	-22,050	77,638	

Modelling for income to be generated in lieu of pay on entry scheme

Facility	Parish	Total annual service cost	Income in lieu of pay on entry income	
		£	£	
Bigbury	Bigbury	32,234	-8,000	Review of pay & display charges
Fore Street	Kingsbridge	13,738	-4,200	Annual contribution
Torcross	Stokenham	21,934	-2,000	Review of pay & display charges
Strete Gate	Strete	7,651	-2,000	Review of pay & display charges
		75,557	-16,200	

Modelling for asset transfers to take place or facility to close in September 2019

Parish	Facility	Total annual service cost	Less current parish contribution	Net annual service cost
		£	£	£
Malborough	Malborough	6,470	-915	5,555
South Brent	South Brent	7,543		7,543
Holbeton*	Holbeton	4,788		4,788
Kingswear	Lower Ferry	16,462		16,462
Newton & Noss*	Newton Ferrers	7,918		7,918
Salcombe	Cliff House Gardens	4,858		4,858
Staverton*	Staverton	6,617		6,617
Stoke Fleming	Stoke Fleming	12,695		12,695
Thurlestone	Thurlestone	8,671		8,671
Ugborough	Bittaford and Ugborough	14,883		14,883
		90,905	-915	89,990

*Negotiations with Parish Council have re-opened. An update will be provided at the Executive meeting on 14th March 2019.

Modelling for other arrangements to take place or facility to close in September 2019

Parish	Facility	Total annual service cost	
			£
Dartmouth	Manor Gardens	18,263	To close in September 2019 with no asset transfer to the Town Council
Kingswear	Higher Ferry	10,571	To close with no asset transfer to the Parish Council
South Brent	Shipley Bridge	9,389	Will be transferred back to Dartmoor National Park in September 2019
South Milton	South Milton	17,925	To close in September 2019 unless a 75% contribution from one or both stakeholders is achieved
Wembury	Wembury	20,748	To allow current lease with the National Trust to expire on 24th June 2020
		76,897	

Salcombe Estuary arrangements - Annual service cost less income in lieu of pay on entry scheme (based on 2017-18 actuals)

Facility	Total annual service cost (based on 2017-18)	Less income in lieu of pay on entry scheme	Estimated annual service cost
	£	£	£
Millbay	17,614	-1,200	16,414
Ferry Steps	11,599	-2,000	9,599
Batson Creek	15,674	-1,750	13,924
North Sands	12,338	-1,750	10,588
South Sands	11,827	-1,750	10,077
Whitestrand	29,388	-8,000	21,388
	98,441	-16,450	81,991

Appendix D



**COMPREHENSIVE IMPACT
ASSESSMENT**

PUBLIC TOILET PROJECT

Comprehensive Impact Assessment Template

Assessment being undertaken		Public Convenience Review
Group: Commercial Services		Commercial Services
Service:		Environment Services
Name of Officer/s completing assessment:		Emma Widdicombe
Date of Assessment:		31 October 2018 updated Dec 2018 and 29.01.19
1.	<p>Why are you doing this CIA?</p> <p>Provide a brief explanation of the reason. Is it: new/change in policy, procedures, strategy, function, service.</p>	<p>Further to the review of the public conveniences in South Hams a number of toilets have been identified to be transferred to the Parish Councils however, should this not arise, these facilities could close. The purpose of this CIA is to identify if the proposed closure of these selected public toilets will impact on health & safety, equality & diversity etc and to assess whether any mitigating action is required.</p>
2.	<p>What are the aims, objectives, outcomes, purpose of the policy, service change, function that you are assessing?</p>	<p>South Hams District Council resolved to make a £226,000 saving in the cost of providing and maintaining public conveniences. It was agreed these savings would be achieved through the installation of pay on entry at its higher footfall facilities with anticipated income of £36,000 to be achieved by 2019/20 and the proposed transfer of a number of identified public conveniences to Parish/Town Councils or should this not occur the closure of these sites where the footfall and cost of running are low with a saving of £180,000</p>

		<p>by 2020/21.</p> <p>The Council has a power but not a duty to provide public conveniences (Public Health Act 1936). It currently provides 41 public toilet facilities within the South Hams at a cost of just under £1 million. The aim of this project is to provide a sustainable level of public conveniences within the available budget.</p>
3.	Who implements or delivers the above? State if this is undertaken by more than one team, service, and department including any external partners.	<p>The project will be managed by the public review project group which consists of officers from environment services, assets, support services, property maintenance, ICT, legal and the project sponsor being the Executive Director/Group Manager. The team have met with Parish and Town Councils as required to discuss the freehold transfers.</p>
4.	Equality and Diversity, safeguarding, health, safety and wellbeing - Who will be affected by this proposal? Is the proposal likely to result in positive or negative impacts/risks? If so what are they? What plans do you have in place, or are developing, that will mitigate the likely identified negative impacts/risks?	<p>All members of the public and local communities which include more specifically:</p> <ul style="list-style-type: none"> • Users with chronic health issues (bowel and bladder problems) • People with young families • Disabled people • Parish and Town Councils who could potentially be recipients of existing facilities • Travellers • Homeless people • Young people • Older people • Pregnant mothers • Public health teams • Outdoor/mobile workers

- Holiday makers/day visitors
- Private businesses (restaurants/pubs/shops/cafes)
- Tourist groups

Positive Impacts

- Through devolution these public conveniences will be spared from closure, or even enhanced
- Services may be designed in accordance with local priorities and needs, using local knowledge and resources
- There may be the potential to foster a greater degree of civic pride and increased involvement in public services by local residents
- Where alternative facilities have been recognised eg pub, café this may have a positive impact on local businesses due to increased footfall, with an increase in money spent in local areas
- The hours of opening of the alternative facilities may offer a variety of opening hours which would not cause significant disadvantage.
- The Council has retained some facilities and will be introducing charges at others to ensure that they remain open and operational

Negative Impacts

- A reduction in the provision of public conveniences will mean users will have to travel further to find alternative provision, where it is available
- Individuals with disabilities, older people or individuals with health related problems may find alternative facilities difficult to use

- It is likely that there will be an increased demand for remaining facilities
- Some groups such as elderly, those with particular disabilities and mothers with young children will be negatively affected. However, the availability of alternative facilities and the remaining facilities available will go some way to mitigating the worst impacts.
- Closure of public toilets may have a restrictive effect upon the willingness of certain groups to access public space, socialise and shop. This in turn can lead to isolation and negatively impact upon a person's well-being. Disabled people, older people, mothers and fathers of young children and carers and people with chronic health problems all need easy access to toilet facilities.
- Lack of toilet facilities at the right time and right place contributes to dirty streets that are unsanitary, unpleasant and can spread infection. Public toilets in places of open space help to encourage people who may need regular toilet access to take exercise and stay physically active.
- Public toilet provision is an important issue for areas relying on tourism income, or seeking to develop their profile as a visitor destination. Tourists choose their destinations based on previous experience, looking up feedback on the internet and knowledge of facilities. Meeting visitor's needs is vital to secure repeat trade and build a sustainable economy. However, there is also a view that reduced availability of facilities would not impact on a family's choice to visit certain areas. The perception is that private

		<p>facilities are more modern and have better facilities for mothers and babies.</p> <ul style="list-style-type: none">• Older people are more likely to suffer from incontinence problems and other health related issues that require them to use the toilet more frequently. Lack of toilet facilities will result in older people staying at home.• Young children are less likely to be able to wait to use the toilet and mother with babies may need baby changing facilities. Pregnant women are more likely to need the toilet more frequently and will be disadvantaged if there are a lack of facilities.• Some toilets identified for closure include disabled facilities. Those with mobility problems may find it harder to get to alternative facilities. Lack of toilet facilities prevent disabled people from taking part in everyday activities and going out.• Carers who look after older people, disabled and young people may be disadvantaged.• There could be negative impacts to homeless individuals who use public toilets as somewhere to wash as well as a toileting facility. Homeless people may also suffer from stigma, and may not be or may not feel welcome in some establishments. <p>To mitigate the impact the following has been carried out:</p> <ul style="list-style-type: none">• Towns and villages with multiple facilities have been
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		<p>assessed and alternative toilet provisions identified</p> <ul style="list-style-type: none"> • Areas with low usage have been identified first for transfer/closure in order to maximise the benefit of those facilities kept open in higher use areas. • Toilets identified for closure are low usage sites • There will be appropriate knowledge transfer and due diligence processes prior to devolution and during negotiations
5.	<p>Information Management – What type of information will be required to deliver this proposal? Is the proposal likely to result in increased risks to the information? If so, what are they? What plans do you have in place, or are developing, that will mitigate the likely identified negative impacts/risks?</p>	<p>To achieve the aims of the project, data will be required on the service running costs.</p> <p>During negotiations with Town & Parish Councils, it will be necessary for data to be shared.</p>
6.	<p>Community Safety/Crime and Disorder - Who will be affected by this proposal? Is the proposal likely to result in positive or negative impacts/risks? If so what are they? What plans do you have in place, or are developing, that will mitigate the likely identified negative impacts/risks?</p>	<p>If toilets are closed there is a risk of vandalism of the empty building.</p> <p>Positive</p> <ul style="list-style-type: none"> • Where toilets have been devolved to Parish and Town Councils it will have a positive impact in terms of keeping properties in use and reducing the risks associated with crime and vandalism in disused premises <p>Negative</p> <ul style="list-style-type: none"> • Risk of vandalism and antisocial behaviour of the empty building should closure occur

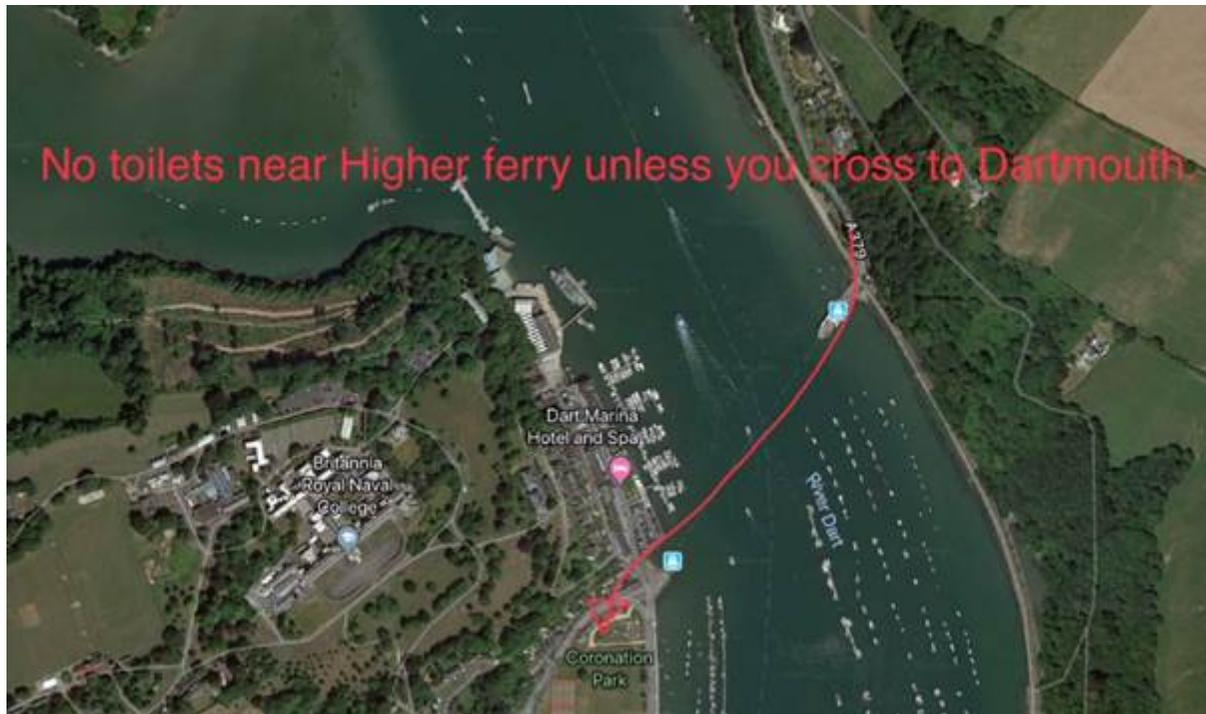
7.	<p>Have the impacts identified in Questions 4 to 6 been assessed using up to date and reliable evidence and data? Please provide a link to the evidence/data or state what the evidence/data is. The data and research page on the intranet is a useful resource.</p> <p>Do you need to engage or consult with any representative group/s?</p> <p>Are our staff affected? Have the unions or staff forums been involved? If not do they need to be?</p>	<p>A full review of existing facilities including types and quality has been carried out as well as detailed assessments of costs. See details per toilet below</p> <p>Consultation has been undertaken with the Town and Parish Councils</p> <p>Consultation has also taken place with National and Local Interest Groups to inform them of the project brief and requested feedback or meetings if desired.</p> <p>A members drop in session was also carried out</p>
8.	<p>What plans do you have in place to monitor the impact of the proposals once they have been implemented? The full impact of the policy/decision may only be known after the proposals have been implemented.</p>	<p>Once a transfer of services and assets has taken place, in legal terms the Council no longer retains an interest or responsibility therefore in such cases there is an argument that the need for ongoing monitoring does not arise. However, in the short term there will need to be a clear communications and support to direct enquiries appropriately.</p> <p>Where facilities may close the opportunity to dispose through sale or demolition would be considered. However, during this time empty buildings would be monitored by our MLO's for antisocial behaviour and vandalism</p>
9.	<p>Are there other implications not covered by this CIA that</p>	<p>No other implications.</p>

	<p>need to be considered? These can include: staffing, procurement and contracts, property, climate change, transport, waste and economy. If yes then please explain.</p> <p>Refer to the Committee Report Template Guidance page for further information.</p>	
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Summary of Comprehensive Impact Assessment Implications (These should be copied and pasted into your report)	
Equality and Diversity	Alternative facilities have been identified where possible. Acknowledge that this project will result in a reduced service but the result will be the provision of a sustainable number of public toilets (the higher footfall facilities) within the available budget.
Safeguarding	Vulnerable customers are more likely to be affected by the outcome of this review. However, as above, alternative facilities have been identified.
Community Safety, Crime and Disorder	The installation of PoE should result in reduced vandalism within toilets and will discourage anti-social behaviour. Closed facilities will be sold where feasible so that empty, unused buildings are not left as targets for vandals, and, in the meantime, will be monitored.
Health, Safety and Wellbeing	Alternative facilities have been identified where it is proposed that public toilet facilities are closed. Where PoE is proposed, disabled customers will still have free access to toilets (where we have disabled facilities in place) using a RADAR key.
Other implications	

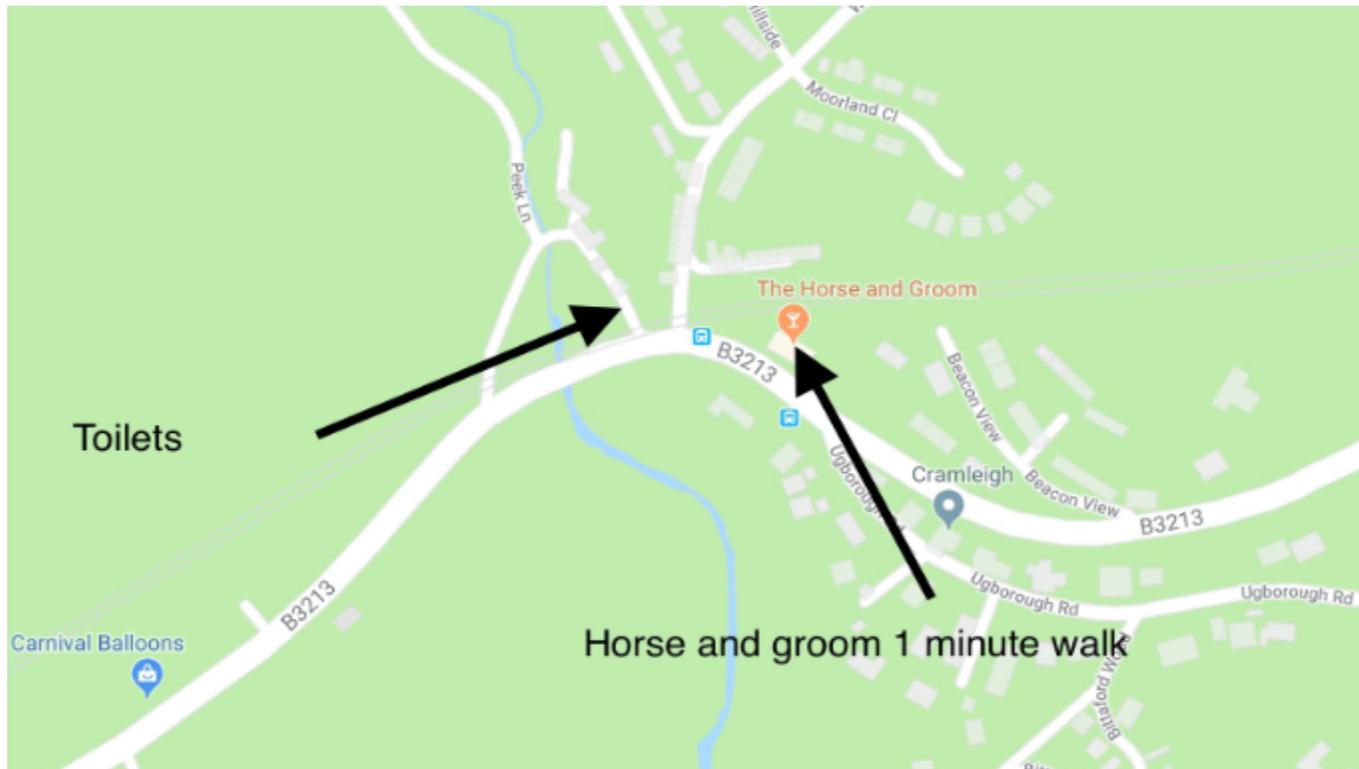
Higher Ferry, Kingswear

- Minimal usage due to very poor access to the toilets. Minor use by the occasional walker. The increased capacity on the higher ferry and the crossing times means this toilet is no longer required as in previous years
- No other toilets in the area unless you cross on the ferry where there are a number of toilets
- Already subject to winter closure Nov – Feb with no complaints



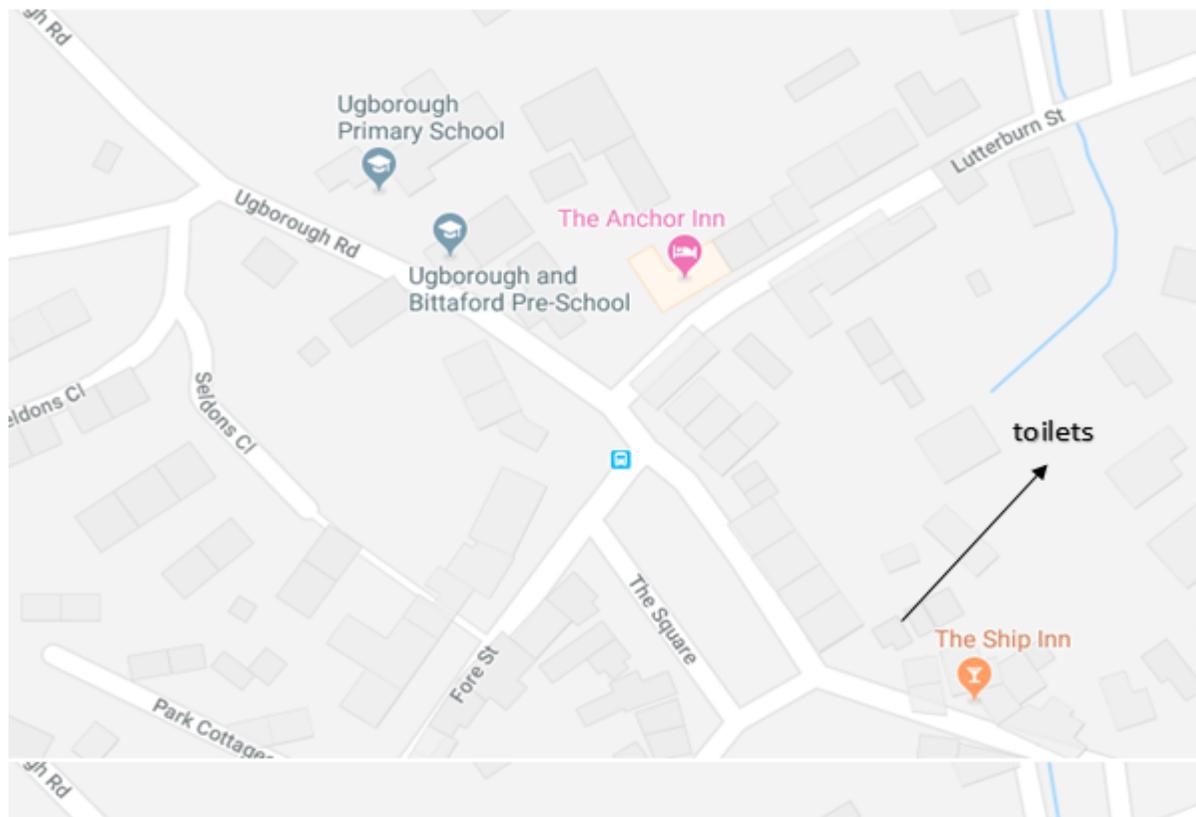
Bittaford

- Already subject to a seasonal closure of Nov – Feb
- Minimal usage
- There is one public house – The Horse and Groom located 1 minute walk (approximately 0.04 miles) from the public toilets and another public convenience in Ivybridge which is a short drive



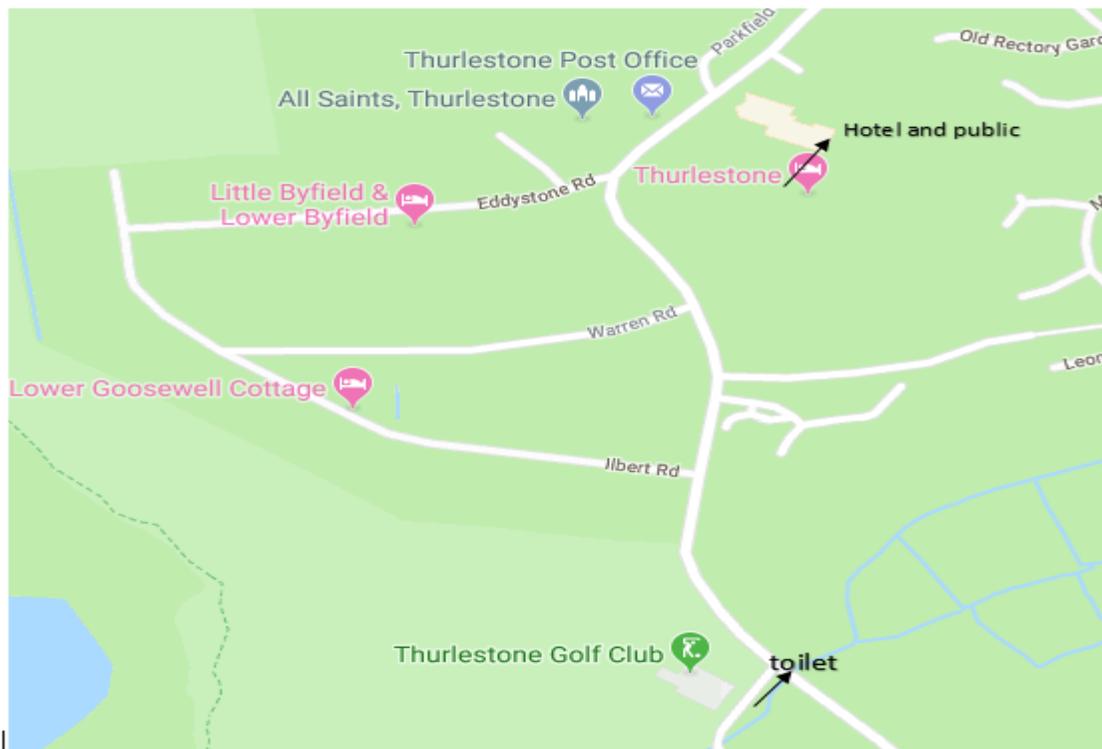
Ugborough

- Already subject to a seasonal closure of nov- feb
- Minimal usage
- There are currently two public houses located in the area with The Ship (approximately 0.05 miles) located directly in front of the toilets and The Anchor Inn located a short walk (approximately 0.11 miles) from the public toilets.



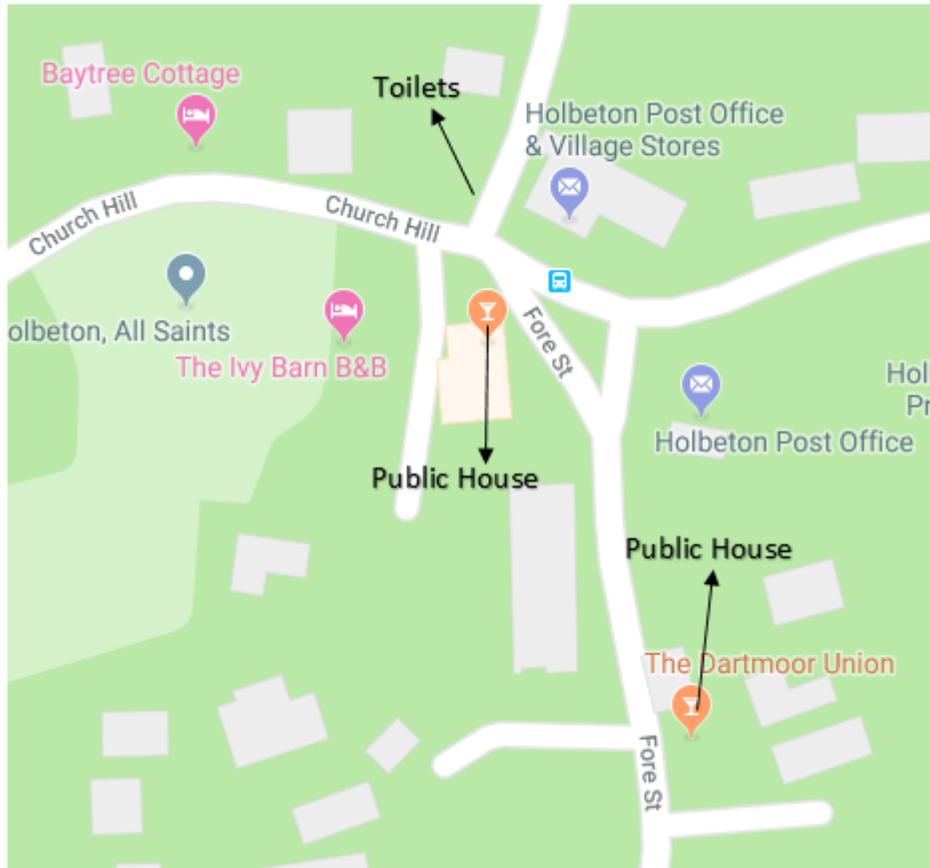
Thurlestone

- Already on a seasonal winter closure Nov-Feb
- Minimal use due to location
- There is the Thurlestone Hotel/Public House located approximately 0.4 mile walk from the current public toilets



Holbeton

- The Parish Council already clean this toilet during the winter shutdown of Nov-Feb
- There are no cafes within the village but two public houses – Dartmoor Union (approx. 0.13 miles) and Mildmay Colours (approx. 0.03 miles), a short walk from the current toilets



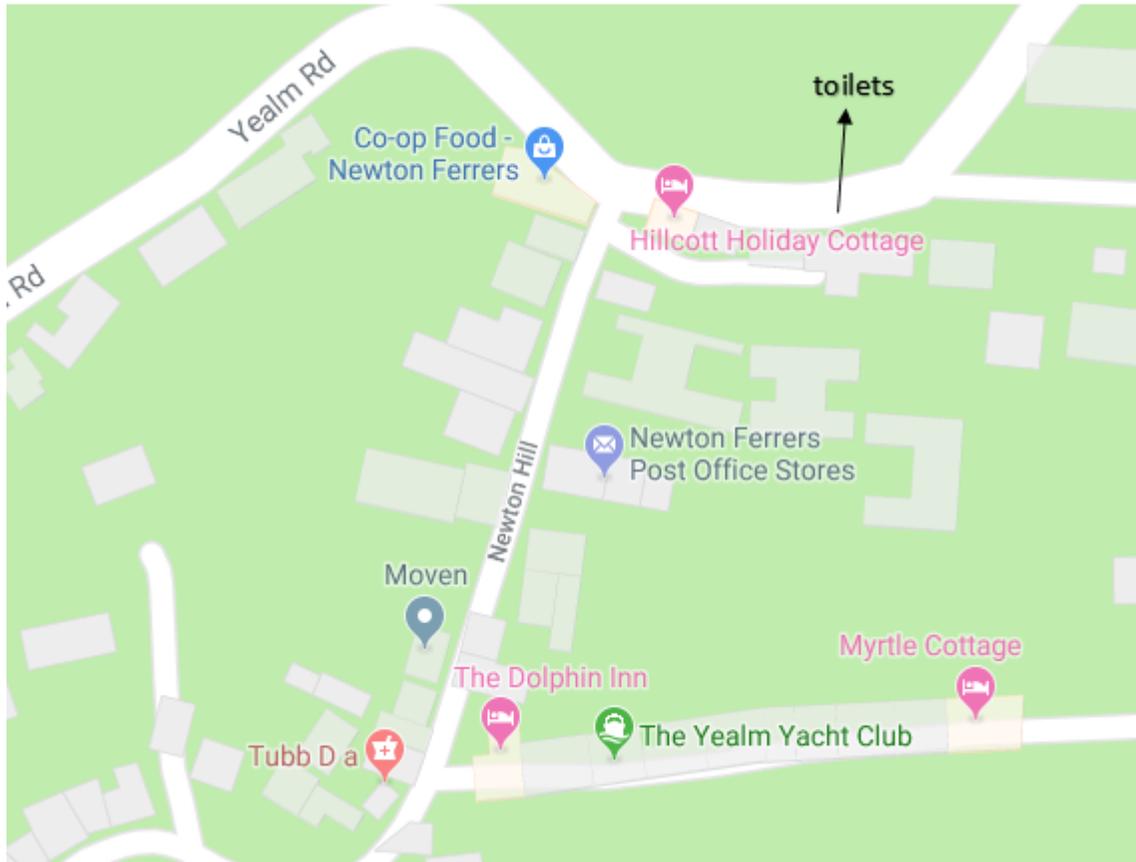
Staverton

- Seasonal closure already applies from Nov – Feb
- Sea Trout Inn located across the road from the current public toilets (approximately 0.07 miles).



Newton Ferrers

- Seasonal closure already applies between Nov-Feb
- There is a café located within the village but they do not want customers just using the toilets. There is also a public house (The Dolphin approximately 0.12 miles) located a short walk from the current toilets.



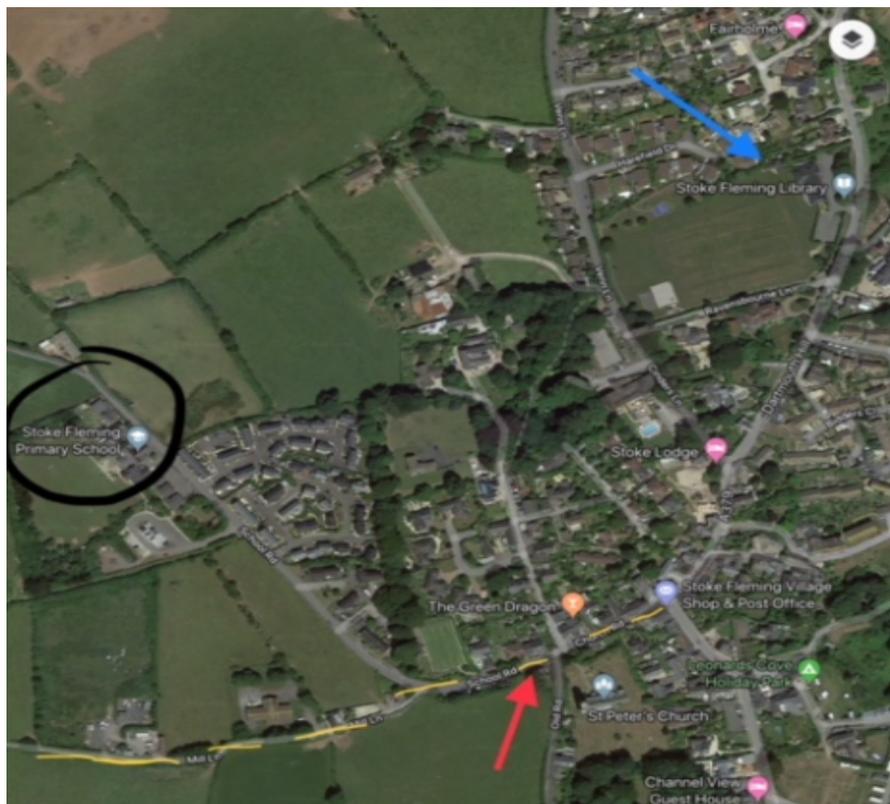
Lower Ferry, Kingswear

- There are currently two public houses located within close proximity to the current public toilets as well as the Steam Train toilets located next to their café



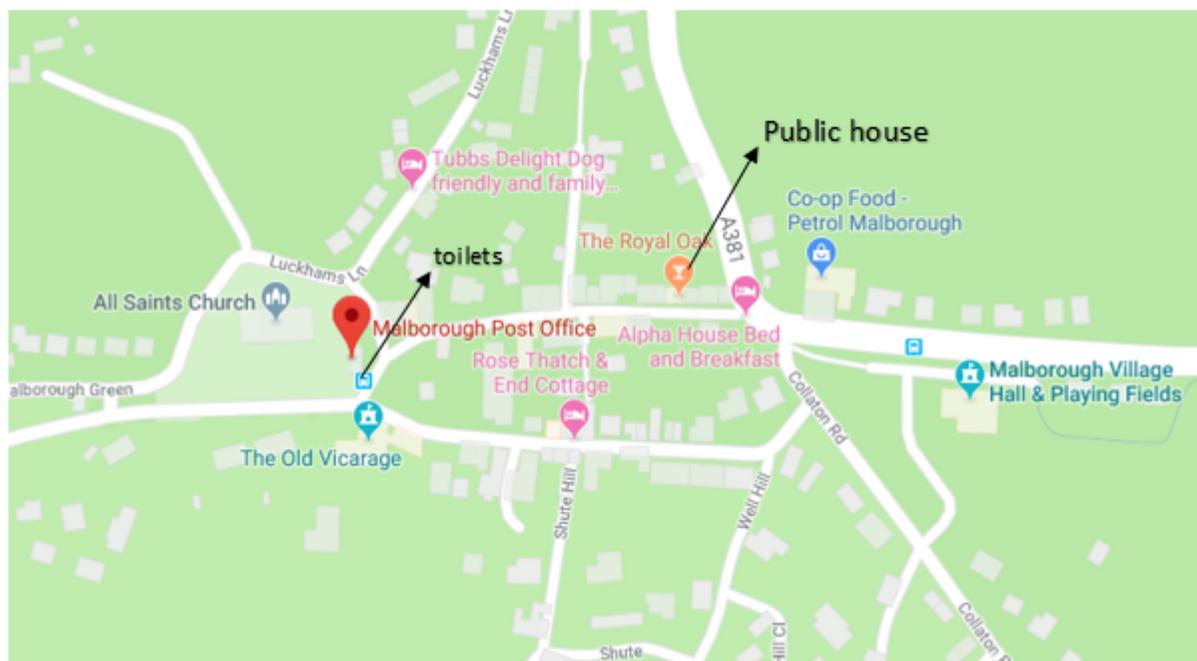
Stoke Fleming

- Minimal usage but is located on a footpath used by visitors to the area or potentially on the school visit
- There are toilets available to use in the playing field however only open when events are on at the field
- The Green Dragon public house is located on the same road as the toilets but with limit opening hours



Malborough

- Already subject to reduced cleaning in from Nov – Feb
- The Royal Oak public house is located 0.1 miles from the current toilets and alternative public conveniences available in Salcombe



Manor Gardens, Dartmouth

- There are numerous restaurants, public houses and cafes with toilets provided in the centre of Dartmouth which is a short distance walk (approximately 5 minutes) from the Manor Garden toilets
- Public toilets are also available at Royal Avenue Gardens, Coronation Park, Market Square and the Castle which are provided by Dartmouth Town Council
- Access to these toilets are down a number of steps and are not highly visible to the general public unless you knew they were there



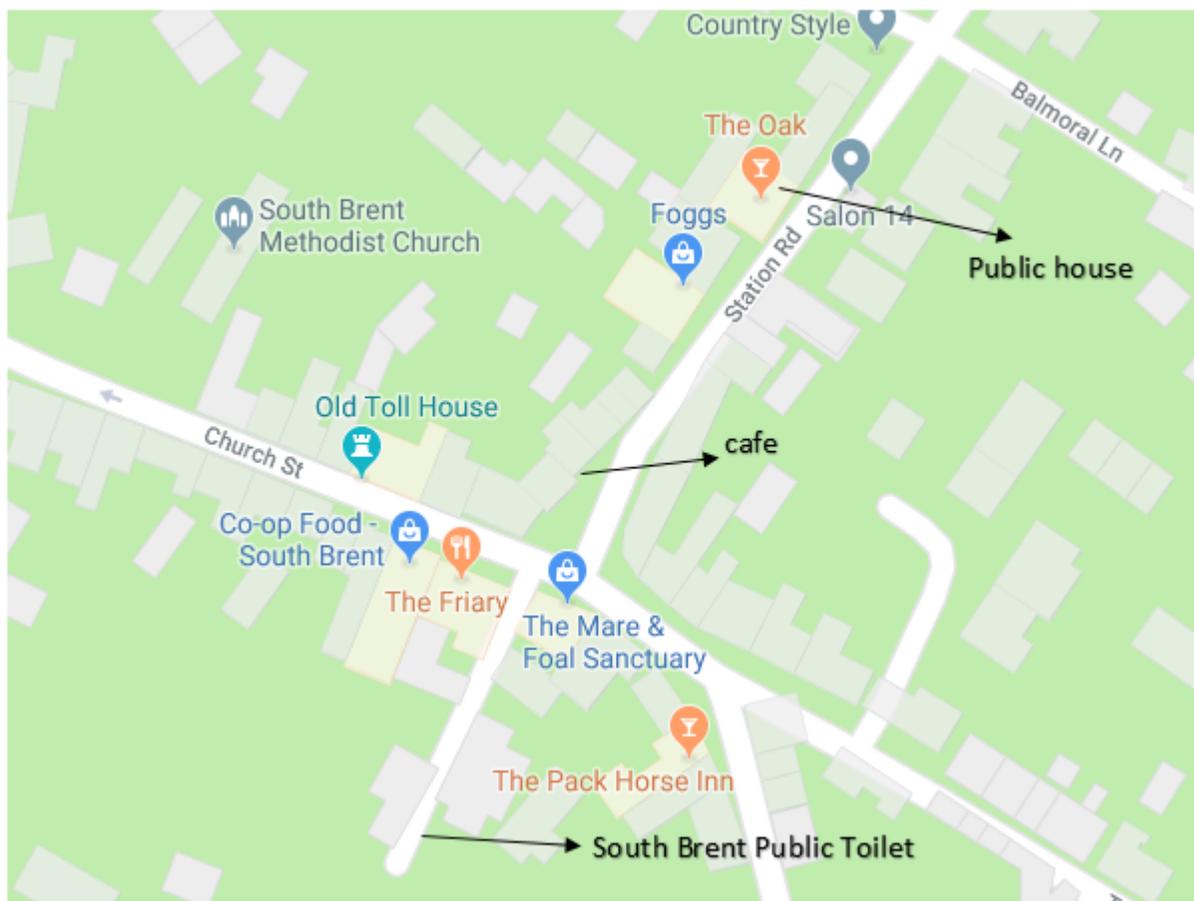
Mill Bay, East Portlemouth

- Alternative public toilets available at Ferry Steps, opposite the Venus Café which is a 0.5 mile walk from the current Mill Bay toilets



South Brent

- There are cafes and public house within the centre of South Brent which have toilet facilities



Shipley Bridge, South Brent

- Closest public toilets would be those in South Brent
- Public toilet already subject to a winter closure from Nov-Feb



Cliff House Gardens, Salcombe

- Already subject to a winter closure of Nov-Feb
- Numerous public houses, restaurants and café providing toilets within a few minutes' walk of these toilets
- Whitestrand and Creek public conveniences also located within walking distance



Public Conveniences	Location	Tourism and Retail	Seasonality	water usage	Proximity to public space	Council car park / service within 50m	Disabled Facilities	Historical or Future Issues	Fit for purpose	
SCORING	Major Town 7 Small Town 5 Village 3 Rural 1	Yes 5 No 0	All year 5 Mar-Oct 3 Peak 1	High 9 Medium 7 Low 5	<100m 7 101-500m 5 501-1km 3 >1km 1	Yes 3 No 0	Pass 3 Fail 0	High 1 Medium 3 Low 5 None 7	Yes 3 No 0	
yellow = transfer/close Green = proposed pay on entry Red = closed Blue = already pay on entry										
Kingswear HF	1	0	3	5	1	0	3	3	0	16
Bittaford	3	0	3	5	1	0	0	5	3	20
Newton Ferrers	3	5	3	5	1	0	0	7	3	27
Thurlestone GC	1	0	3	5	5	0	0	7	3	24
East Prawle	3	5	3	5	1	3	0	3	3	26
EP Ferry	3	5	3	9	7	0	0	3	3	33
Ermington	3	0	3	5	1	3	0	7	3	25
Ugborough	3	0	3	5	1	0	0	7	3	22
Holbeton	3	0	3	5	1	0	0	7	3	22
Malborough	3	0	3	5	1	0	0	7	3	22

Slapton	1	5	3		1	3	3	3	0	
Staverton	3	0	3	5	1	0	0	7	3	22
Bowcombe	1	0	3	5	7	3	0	7	3	29
Noss	3	5	3	5	7	3	0	7	3	36
Salcombe Cliff House	7	0	3	5	7	0	0	5	3	30
Dartmouth MG	7	0	3	7	7	0	0	5	3	32
Loddiswell	3	0	5	5	1	0	3	5	3	25
EP Millbay	1	5	1	9	7	3	3	3	0	32
South Milton Sands	1	5	3	9	7	0	0	5	3	33
Shipleigh Bridge	1	5	5	5	7	3	3	5	3	37
Challaborough	3	5	1	9	7	0	3	7	3	38
Strete Gate	1	5	3	9	7	3	0	5	3	36
Salcombe South Sands	1	5	3	9	7	0	3	7	3	38
Kingswear SQ	3	5	3	5	1	0	3	5	3	28
Dartmouth P&R	7	5	3	7	1	3	3	5	3	37
Hope Cove	3	5	3	9	7	0	0	7	3	37
Salcombe North Sands	1	5	3	9	7	3	3	5	3	39
Stoke Fleming	3	0	5	9	1	0	3	7	3	31
South Brent	3	5	5	5	1	0	3	7	3	32
Dittisham	3	5	3	5	7	3	3	3	3	35
Kingsbridge FO	7	5	5	9	1	3	3	3	3	39
Modbury	5	5	5	5	1	3	3	7	3	37
Wembury	1	5	5	9	7	0	0	5	3	35

Beesands	3	5	3	9	7	3	0	7	3	40
Totnes Coro	7	5	5	9	5	3	3	5	3	45
Torcross	3	5	5	9	7	3	3	7	3	45
Bigbury	3	5	5	9	7	3	3	5	3	43
Salcombe Creek	7	5	3	9	5	3	3	7	3	45
Kingsbridge QY	7	5	5	9	7	3	3	5	3	47
Ivybridge	7	5	5	9	7	3	3	5	3	47
Salcombe Whitestrاند	7	5	5	9	7	3	3	7	3	49
Totnes Civic	7	5	5	9	7	3	3	7	3	49
Totnes Quay	7	5	5	9	7	3	3	7	3	49

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